

Needham Youth Services supports youth in identifying employment opportunities. We do not screen businesses nor youth seeking employment. Youth who wish to utilize the below listing shall indemnify and hold the Town of Needham harmless and release the town from any and all liability, claims, suits, losses, causes of action, or damage arising or occurring out of being hired for a position.

# Needham Youth Services

## Job Posting 11/21/16

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### **Job Posting: RFK Kitchen**

**Date:** 10/31/16

**Job Title:** hostess-servers-bussers-runners

**Hourly Pay:** **Hostess:** 10-13 hr depending on experience, **Servers / runners / bussers:** hourly wage plus tips

**Age Requirements:** 16 and up

**Job Hours:** pt / ft

**Company Name:** RFK Kitchen

**Company Address:** 30 Dedham Avenue, Needham ma 02492

**Company Website:** [www.rfkkitchen.com](http://www.rfkkitchen.com)

**Contact Person:** Rachel Klein

**Number:** 617.699.5525

**Email:** [careers@rfkkitchen.com](mailto:careers@rfkkitchen.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

**Host / Hostess:**

We are looking for polished and well-spoken individuals to work as a hostess/host and be the face of our restaurant. Responsibilities include but not limited to; greeting guests, answering phones, interacting with guests, basic understanding of computers (we will teach you reservation system) & organizing and printing menus.

**Servers:** Greeting guests, taking orders, passion for food and speed & excellence in service. 1 year experience preferred but will train right candidate.

**Bussers:** Clearing tables of plates and glassware, interacting with guests, light cleaning and detailing of tables and dining room. Experience preferred but we will train.

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## **Job Posting: Charles River Center**

**Date:** 11/2/16

**Company Name:** Charles River Center

**Job Title:** Recreational Aid

**Hourly Pay:** \$10 per hour

**Job Hours:** December, February, April, and Summer Vacations from 8:30am-3:15pm

**Age Requirements:** 14 +

**Company Address:** 59 East Militia Heights Dr., Needham, MA

**Company Website:** [www.charlesrivercenter.org](http://www.charlesrivercenter.org)

**Contact Person:** Kelly Atkins

**Number:** 781-972-1060

**Email:** [katkins@charlesrivercenter.org](mailto:katkins@charlesrivercenter.org)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Rec Aids are responsible for caring for children with disabilities between the ages of 7 and 21. Job duties include, but are not limited to, promoting personal development, creating opportunities for socialization and for participating in various recreation opportunities like sports, art, table top games and activities of daily living such as cooking, and most importantly having fun!

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## **Job Posting: Bertucci's**

**Date:** 11/1/16

**Company Name:** Bertuccis Italian Restaurant

**Job Title:** Host and Carryout Guest relations

**Hourly Pay:** \$11.00

**Job Hours:** 4-8pm

**Age Requirements:** 16 years and older

**Company Address:** 1257 Highland Ave. Needham

**Company Website:** [WWW.Bertuccis.Com](http://WWW.Bertuccis.Com)

**Contact Person:** Letiana Tate

**Number:** 781-449-3777

**Email:** [Bert104@bertuccis.com](mailto:Bert104@bertuccis.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Looking for friendly energetic staff to process carry out orders and seat guests. Please apply in person.

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## **Job Posting: Mall Cleaners**

**Date:** 11/1/16

**Job Title:** Clerk

**Hourly Pay:** \$10

**Age Requirements:** 15

**Job hours:** 3:00-6:30 Monday-Friday and Sat 8-5 (Start immediately)

**Company name:** Mall Cleaners

**Company Address:** 397A Great Plain Avenue (across from Hersey Train station)

**Company website:** n/a

**Contact person:** Eleni Voyiatzis

**Number:** 617-792-2300

**Email:** [fishboy7375@yahoo.com](mailto:fishboy7375@yahoo.com)

**Brief description Of job duties and qualifications needed (1-2 sentences):**

Family owned business looking for friendly person(s) who enjoys working in customer service. Willing to train, but register experience a plus. Duties include taking in/giving out orders, pinning clothes, and service with a smile.

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## **Job Posting: Needham Sudbury Farm**

**Date:** 11/1/16

**Job Title:** Cashiers

**Hourly Pay:** \$10 to \$12

**Age Requirements:** 14

**Job Hours:** Flexible (Days, Nights, and Weekends)

**Company Name:** Needham Sudbury Farms

**Company Address:** 1177 Highland Avenue, Needham MA 02492

**Company Website:** <http://www.rochebros.com/>

**Contact Person:** John McCarthy

**Number:** 781-449-9180

**Email:** [jmccarthy@rochebros.com](mailto:jmccarthy@rochebros.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Great entry-level part-time job with flexible hours and potential to grow with the company.

Requires exceptional customer service skills and the ability to stand for extended periods of time.



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## **Job Posting: Staples**

**Date:** 11/1/2016

**Company Name:** Staples

**Job Title:** Sales Associate

**Hourly Pay:** \$9.10 + based on experience

**Job Hours:** 10-20

**Age Requirements:** 16+

**Company Address:** 163 Highland Ave, Needham, MA

**Company Website:** Staples.com

**Contact Person:** Tiffany McNulty

**Number:** 781-449-5766

**Email:** [tiffany.mcnulty@staples.com](mailto:tiffany.mcnulty@staples.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

**No experience necessary...Position Summary:** Responsible for providing exceptional customer service and creating a customer centric environment. This person will also be required to perform store operational tasks as needed.



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## **Job Posting: Walgreens**

**Date:** 11/1/2016

**Job Title:** Customer Service Associate

**Hourly Pay:** \$9.00

**Age Requirements:** 16

**Job Hours:** Varies, store is open 7am - 10pm. Typical shifts are 7-4 ish or 3-10 ish

**Company Name:** Walgreens

**Company Address:** 1478 Highland Ave

**Company Website:** [www.walgreens.com](http://www.walgreens.com)

**Contact Person:** Andrea Baxter or any other manager on duty

**Number:** 781-444-5714

**Email:** [mgr.01852@store.walgreens.com](mailto:mgr.01852@store.walgreens.com)

Brief Description of the job duties and qualifications needed (1-2 sentences): Customer Service!!!! Warehouse Management, Store Upkeep, duties vary daily.

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## **Job Posting: TJX Companies**

**Date:** 11/1/16

**Company Name:** TJX Companies

**Job Title:** Varied Positions

**Hourly Pay:** Minimum wage

**Job Hours:** Part-Time & Full-Time

**Age Requirements:**

**Company Address:** Varied Locations

**Company Website:** [www.tjxjobs.com](http://www.tjxjobs.com)

**Contact Person:**

**Number:** 1-866-831-0865

**Email:** [Workforce.Service@ey.com](mailto:Workforce.Service@ey.com)

**Brief Description of the job duties and qualifications needed (1-2 sentences):**

Qualifications:

- Ability to work a flexible schedule, including nights and weekends
- Professional appearance
- Solid customer service skills and experience
- Excellent verbal and written skills
- Ability to make timely decisions under challenging circumstances
- Strong organizational skills, attention to detail
- Leadership, takes ownership, can direct others
- Self-motivated, works quickly and efficiently on multiple tasks
- Responsible, dependable and honest

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**Please note that the above represent the job was received by the Youth Services Office over the course of the past week. For additional employment opportunities, please also check postings from prior weeks as jobs listed there may still be open (i.e. not yet filled).**



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